



STATE OF MISSOURI
DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
INVITATION FOR BID

IFB NO. ESFLC

TITLE: Missouri Even Start Family Literacy Continuation Grant

ISSUE DATE: May 4, 2006

CONTACT PERSON: Kim Oligschlaeger

PHONE NUMBER: 573-522-8763

RETURN APPLICATION NO LATER THAN: 3:00 p.m. on June 15, 2006

RETURNING APPLICATION:

MAILING ADDRESS

Department of Elementary & Secondary Education
Discretionary Grants
PO Box 480
Jefferson City, MO 65102-0480

DELIVERY ADDRESS

Department of Elementary & Secondary Education
Discretionary Grants
Jefferson State Office Bldg., 2nd Floor
205 Jefferson Street
Jefferson City, MO 65101

CONTRACT PERIOD: July 1, 2006 to June 30, 2007

DELIVER SUPPLIES/SERVICES FOB DESTINATION TO THE FOLLOWING ADDRESS:

Department of Elementary and Secondary Education
Discretionary Grants
205 Jefferson Street, P.O. Box 480
Jefferson City, MO 65102

The contractor hereby declares understanding, agreement and certification of compliance to provide the items and/or services, at the prices quoted, in accordance with all requirements and specifications contained herein and the Terms and Conditions Invitation for Bid. The contractor further agrees that the language of this IFB shall govern in the event of a conflict with his/her proposal. The contractor further agrees that upon receipt of an authorized purchase order from the DESE or when this IFB is countersigned by an authorized official of the State of Missouri, a binding contract shall exist between the contractor and the DESE.

SIGNATURE REQUIRED

AUTHORIZED SIGNATURE		DATE
PRINTED NAME		TITLE
COMPANY NAME		FEDERAL EMPLOYER ID NO.
MAILING ADDRESS		
CITY, STATE, ZIP		
VENDOR NO. (IF KNOWN)		
PHONE NO.	FAX NO.	E-MAIL ADDRESS

NOTICE OF AWARD (STATE USE ONLY)

ACCEPTED BY STATE OF MISSOURI AS FOLLOWS:	
TITLE Commissioner of Education	DATE
CONTRACT AMOUNT NOT TO EXCEED: \$ _____	

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Inquiries related to Department employment practices may be directed to the Jefferson State Office Building, Human Resources Director, 2nd Floor, 205 Jefferson Street, Jefferson City, Missouri 65102-0480; telephone number 573-751-9619. Inquiries related to Department programs may be directed to the Jefferson State Office Building, Title IX Coordinator, 5th floor, 205 Jefferson Street, Jefferson City, Missouri 65102-0480; telephone number 573-751-4212.



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
DISCRETIONARY GRANTS SECTION
PO BOX 480, JEFFERSON CITY, MO 65102-0480
EVEN START FAMILY LITERACY CONTINUATION GRANT
PROJECT DATES JULY 1, 2006 TO JUNE 30, 2007

FY07

SECTION I - FOR DESE USE ONLY

SIGNATURE OF DESE AUTHORIZED REPRESENTATIVE

DATE

SECTION II - TOTAL BUDGET

PROGRAM	6100: Salaries	6200: Employee Benefits	6300: Purchased Services	6400: Materials/ Supplies	SUBTOTAL	6500: Capital Outlay	TOTAL
Even Start Family Literacy							

SECTION III - DISTRICT AND PROGRAM INFORMATION

DISTRICT/AGENCY NAME		COUNTY-DISTRICT CODE
NAME OF BOARD-AUTHORIZED REPRESENTATIVE	ADDRESS	CITY, STATE, ZIP
E-MAIL ADDRESS	TELEPHONE NUMBER	FAX NUMBER
NAME OF GRANT CONTACT	CONTACT ADDRESS	CONTACT CITY, STATE, ZIP
CONTACT E-MAIL ADDRESS	CONTACT TELEPHONE NUMBER	CONTACT FAX NUMBER

SECTION IV - ASSURANCES AND CERTIFICATION

The applicant assures the Department of Elementary and Secondary Education (DESE) that it shall:

1. receive and expend the funds in a manner that is consistent with the intent of the approved application;
2. keep such records for a period of three years and provide such information as may be necessary for fiscal and program auditing and for program evaluation, and provide DESE any information that it may need to carry out its responsibilities under the program;
3. adhere to the requirements of applicable federal statutes and regulations, state rules governing the programs, and all other applicable statutes, including Title VI of the Civil Rights Act of 1964; Section 504 of the Rehabilitation Act of 1973; Title VIII of the Education Amendments of 1972; Gun-Free Schools Certification; and Drug-Free Workplace Requirements. The applicant further certifies that people involved in these projects will meet debarment and suspension qualifications described in 34CFR Part 85 and lobbying restrictions described in 34CFR Part 82.

The board-authorized representative fully understands the assurances and the responsibility for compliance placed upon the applicant by the assurances. The applicant will refund directly to DESE the amount of any funds made available to the applicant that may be determined by the Department or an auditor representing the Department to have been misspent or otherwise misapplied.

STAFF QUALIFICATIONS

For existing programs current staff whose salaries are paid, in whole or in part, with Federal funds the applicant ensures that the:

- majority of the staff providing academic instruction obtain an associates, bachelor's or graduate degree in a field related to early childhood education, elementary or secondary school education, or adult education and obtain the appropriate state certification by December 21, 2004.
- administrator of the Family Literacy Program receives training in the operation of a family literacy program.
- paraprofessionals who provide support for academic instruction have a high school diploma or its recognized equivalent.

Any new program's staff or new staff hired to existing programs that provide academic instruction to existing programs possess:

- an associate, bachelor or graduate degree in a field related to early childhood education, elementary or secondary school education, or adult education and obtains the appropriate state certification.

STANDARDS AND INDICATORS

The applicant will ensure the required national indicators listed below and Missouri Family Literacy Indicators of Program Quality and Standards of Performance listed on the DESE web site are reflected in both the development and the evaluation of the program.

National Indicators of Program Quality

Adult Education:

- achievement in the areas of reading, writing, English language acquisition, problem solving and numeracy
- receipt of a high school diploma or a general equivalency diploma
- entry into a postsecondary school, job-retraining program, or employment or career advancement, including the military.

Child Education:

- improvement in ability to read on grade level or reading readiness
- school attendance
- grade retention and promotion

SCIENTIFICALLY BASED READING RESEARCH

The applicant will ensure that the instructional components of this program will be based on scientifically based reading research (as defined in section 1231 of P.L. 107-110) and the prevention of reading difficulties for children and adults.

NONPUBLIC SCHOOL PARTICIPATION

The applicant will ensure that families with children enrolled in private schools in areas served by the Even Start Program shall, after timely and meaningful consultation with appropriate private school officials, arrange for and facilitate the equitable participation of qualifying nonpublic families with children and educational personnel as required by Section 9501 of NCLB.

SIGNATURE OF BOARD AUTHORIZED REPRESENTATIVE

DATE

SECTION V - INDICATORS OF NEED**District Level**

Student Enrollment	_____	http://dese.mo.gov/schooldata/
Free/Reduced Lunch Percentage	_____	http://dese.mo.gov/schooldata/
Dropout Rate	_____	http://dese.mo.gov/schooldata/
MSIP Accreditation	_____	http://dese.mo.gov/schooldata/
Adequate Yearly Progress - Reading	<input type="checkbox"/> Yes <input type="checkbox"/> No	http://dese.mo.gov/schooldata/
Adequate Yearly Progress - Math	<input type="checkbox"/> Yes <input type="checkbox"/> No	http://dese.mo.gov/schooldata/

SECTION VI - GRANTS AND THEIR RELATIONSHIP TO THE MSIP PROCESS STANDARDS**Even Start Family Literacy Program****6. Instructional Design and Practices**☐**7. Differentiated Instruction and Supplemental Programs**☐**8. School Services**☐**SECTION VII - EVEN START FAMILY LITERACY PROGRAM STRATEGIES *as included in the District's CSIP***

NUMBER	CSIP STRATEGY	RELATED TO DISTRICT GOAL(S) #
1		
2		
3		
4		
5		
6		

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES

VIII - A. PROJECT INFORMATION

PROJECT TITLE		CHECK PROJECT YEAR									
		<input type="checkbox"/> Year 2 80% Federal Dollars 20% Matching Funds <input type="checkbox"/> Year 3 70% Federal Dollars 30% Matching Funds <input type="checkbox"/> Year 4 60% Federal Dollars 40% Matching Funds <input type="checkbox"/> Year 6 50% Federal Dollars 50% Matching Funds <input type="checkbox"/> Year 7 50% Federal Dollars 50% Matching Funds <input type="checkbox"/> Year 8 50% Federal Dollars 50% Matching Funds									
PARTNER NAME (PRIMARY)		PARTNER CONTACT PERSON (PRIMARY)									
ADDRESS, CITY, STATE, ZIP (PRIMARY)		E-MAIL ADDRESS (PRIMARY)									
INDICATE THE APPROXIMATE NUMBER TO BE SERVED THIS YEAR BY YOUR PROJECT <table border="0"> <tr> <td>_____ ADULTS (AGES 20 AND ABOVE)</td> <td>_____ CHILDREN BIRTH TO AGE 2</td> </tr> <tr> <td>_____ TEEN PARENTS (UNDER THE AGE OF 20)</td> <td>_____ CHILDREN AGE 3 TO AGE 5</td> </tr> <tr> <td>_____ TOTAL NUMBER OF FAMILIES</td> <td>_____ CHILDREN AGE 6 TO AGE 8</td> </tr> <tr> <td colspan="2">_____ NUMBER OF NON-PUBLIC SCHOOLS CONSULTED (SEE PAGE 18 FOR REQUIRED FORM)</td> </tr> </table>				_____ ADULTS (AGES 20 AND ABOVE)	_____ CHILDREN BIRTH TO AGE 2	_____ TEEN PARENTS (UNDER THE AGE OF 20)	_____ CHILDREN AGE 3 TO AGE 5	_____ TOTAL NUMBER OF FAMILIES	_____ CHILDREN AGE 6 TO AGE 8	_____ NUMBER OF NON-PUBLIC SCHOOLS CONSULTED (SEE PAGE 18 FOR REQUIRED FORM)	
_____ ADULTS (AGES 20 AND ABOVE)	_____ CHILDREN BIRTH TO AGE 2										
_____ TEEN PARENTS (UNDER THE AGE OF 20)	_____ CHILDREN AGE 3 TO AGE 5										
_____ TOTAL NUMBER OF FAMILIES	_____ CHILDREN AGE 6 TO AGE 8										
_____ NUMBER OF NON-PUBLIC SCHOOLS CONSULTED (SEE PAGE 18 FOR REQUIRED FORM)											

VIII - B. COORDINATION OF SERVICES AND RESOURCES

Identify other Federal, State, local and private services and resources that will be utilized to support and sustain the Even Start Family Literacy Program. *(check all that apply)*

<input type="checkbox"/> State Parents As Teachers (Required)	<input type="checkbox"/> Adult Education and Literacy Program (Required)
<input type="checkbox"/> Title I (district funding levels)	<input type="checkbox"/> Homeless Children and Youth Program
<input type="checkbox"/> Title I (building funding levels)	<input type="checkbox"/> Title I Preschool Programs
<input type="checkbox"/> GED Program	<input type="checkbox"/> National Parents As Teachers
<input type="checkbox"/> Title II (Professional Development)	<input type="checkbox"/> Comprehensive School Reform Model
<input type="checkbox"/> Title IV (SDFSC)	<input type="checkbox"/> Local Professional Development Funds
<input type="checkbox"/> Title VI (Innovations)	<input type="checkbox"/> State Technology Funds
<input type="checkbox"/> County Division of Family Services	<input type="checkbox"/> Local Head Start Programs
<input type="checkbox"/> Local Child Care Facilities	<input type="checkbox"/> School-Age Care Block Grants
<input type="checkbox"/> Early Childhood Block Grants	<input type="checkbox"/> Local Literacy Associations
<input type="checkbox"/> Missouri Literacy Association (MLA)	<input type="checkbox"/> National Center for Family Literacy (NCFL)
<input type="checkbox"/> Practical Parenting Partnerships (PPP)	<input type="checkbox"/> Tutors
<input type="checkbox"/> English as a Second Language Tutors	<input type="checkbox"/> Before- and After-School Programs
<input type="checkbox"/> Pupil Transportation Services	<input type="checkbox"/> Other Transportation Services _____
<input type="checkbox"/> Child and Adult Care Food Program (CACFP)	<input type="checkbox"/> School Lunch Program
<input type="checkbox"/> University Extension Services	<input type="checkbox"/> District Funds
<input type="checkbox"/> Special Education	<input type="checkbox"/> Vocational Education
<input type="checkbox"/> Work Place Literacy Funds	<input type="checkbox"/> Migrant Education
<input type="checkbox"/> Transition Services	<input type="checkbox"/> Literacy Investment for Tomorrow (LIFT)
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____
<input type="checkbox"/> Other _____	<input type="checkbox"/> Other _____

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES
VIII - C. EVEN START FAMILY LITERACY PROGRAM ACTIVITIES

Activity # 1	ADMINISTRATION - <i>REQUIRED</i>	DISTRICT CSIP STRATEGY(IIES) #
	DESCRIPTION OF ADMINISTRATION OBJECTIVE	
	DESCRIPTION OF ACTIVITY, EVALUATION METHOD, AND TIME SPAN OF EVENT. INCLUDE STRATEGIES TO MEET OBJECTIVE(S) AND HOW THOSE STRATEGIES AND OBJECTIVE(S) ARE CONSISTENT WITH THE FLIPQS.	
Activity # 2	PROFESSIONAL DEVELOPMENT – <i>REQUIRED</i>	DISTRICT CSIP STRATEGY(IIES) #
	PROFESSIONAL DEVELOPMENT OBJECTIVE:	
	DESCRIPTION OF ACTIVITY, EVALUATION METHOD, AND TIME SPAN OF EVENT. INCLUDE STRATEGIES TO MEET OBJECTIVE(S) AND HOW THOSE STRATEGIES AND OBJECTIVE(S) ARE CONSISTENT WITH THE FLIPQS.	
	PROFESSIONAL DEVELOPMENT FOR EARLY CHILDHOOD STAFF INCLUDE:	
	PROFESSIONAL DEVELOPMENT FOR ADULT EDUCATION STAFF INCLUDE:	

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES
VIII - C. EVEN START FAMILY LITERACY PROGRAM ACTIVITIES *continued*

Activity # 3	ADULT EDUCATION AND LITERACY - REQUIRED	DISTRICT CSIP STRATEGY(IES) #
	ADULT EDUCATION AND LITERACY OBJECTIVE:	
	DESCRIPTION OF ACTIVITY, EVALUATION METHOD, AND TIME SPAN OF EVENT. INCLUDE STRATEGIES TO MEET OBJECTIVE(S) AND HOW THOSE STRATEGIES AND OBJECTIVE(S) ARE CONSISTENT WITH THE FLIPQS.	
Activity # 4	EARLY CHILDHOOD EDUCATION – REQUIRED	DISTRICT CSIP STRATEGY(IES) #
	EARLY CHILDHOOD EDUCATION OBJECTIVE:	
	DESCRIPTION OF ACTIVITY, EVALUATION METHOD, AND TIME SPAN OF EVENT. INCLUDE STRATEGIES TO MEET OBJECTIVE(S) AND HOW THOSE STRATEGIES AND OBJECTIVE(S) ARE CONSISTENT WITH THE FLIPQS.	

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES**VIII - C. EVEN START FAMILY LITERACY PROGRAM ACTIVITIES *continued***

Activity # 5	PARENTING EDUCATION - REQUIRED	DISTRICT CSIP STRATEGY(IES) #
	PARENTING EDUCATION OBJECTIVE:	
	DESCRIPTION OF ACTIVITY, EVALUATION METHOD, AND TIME SPAN OF EVENT. INCLUDE STRATEGIES TO MEET OBJECTIVE(S) AND HOW THOSE STRATEGIES AND OBJECTIVE(S) ARE CONSISTENT WITH THE FLIPQS.	
Activity # 6	HOME-BASED ACTIVITIES – REQUIRED	DISTRICT CSIP STRATEGY(IES) #
	HOME-BASED OBJECTIVE:	
	DESCRIPTION OF ACTIVITY, EVALUATION METHOD, AND TIME SPAN OF EVENT. INCLUDE STRATEGIES TO MEET OBJECTIVE(S) AND HOW THOSE STRATEGIES AND OBJECTIVE(S) ARE CONSISTENT WITH THE FLIPQS.	

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES

VIII – C. EVEN START FAMILY LITERACY PROGRAM ACTIVITIES *continued*

Activity # 7	EVALUATION - <i>REQUIRED</i>	DISTRICT CSIP STRATEGY(IIES) #
	EVALUATION OBJECTIVE:	
	<p>LETTER OF INTENT WITH AN INDEPENDENT LOCAL EVALUATOR HAS BEEN SIGNED AND THE EVALUATOR'S RESUME IS ON FILE WITH THE DISTRICT. <input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>DESCRIBE THE QUALIFICATIONS OF THE LOCAL EVALUATOR, TIMELINE OF VISITS AND PURPOSES.</p>	
	<p>DESCRIBE THE PROJECT EVALUATION AS IT RELATES TO <u>MISSOURI FAMILY LITERACY INDICATORS OF PROGRAM QUALITY AND STANDARDS OF PERFORMANCE</u> AND THE <u>NATIONAL INDICATORS OF PROGRAM QUALITY</u>.</p>	
	<p>DESCRIBE HOW THE DATA COLLECTED WILL BE USED FOR PROGRAM IMPROVEMENT, INCLUDE COLLECTION TOOLS AND ASSESSMENTS.</p>	

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES**VIII - C. EVEN START FAMILY LITERACY PROGRAM ACTIVITIES *continued***

Activity # 8	NAME OF ACTIVITY	DISTRICT CSIP STRATEGY(IIES) #
	OBJECTIVE:	
	DESCRIPTION OF ACTIVITY, EVALUATION METHOD, AND TIME SPAN OF EVENT. INCLUDE STRATEGIES TO MEET OBJECTIVE(S) AND HOW THOSE STRATEGIES AND OBJECTIVE(S) ARE CONSISTENT WITH THE FLIPQS.	
Activity # 9	NAME OF ACTIVITY	DISTRICT CSIP STRATEGY(IIES) #
	OBJECTIVE:	
	DESCRIPTION OF ACTIVITY, EVALUATION METHOD, AND TIME SPAN OF EVENT. INCLUDE STRATEGIES TO MEET OBJECTIVE(S) AND HOW THOSE STRATEGIES AND OBJECTIVE(S) ARE CONSISTENT WITH THE FLIPQS.	

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES**VIII - D. EVEN START FAMILY LITERACY PROGRAM ACTIVITIES – INCLUDE HOW YOUR PROGRAM PLANS TO IMPLEMENT THE FIFTEEN REQUIRED PROGRAM ELEMENTS****1. IDENTIFICATION AND RECRUITMENT OF FAMILIES MOST IN NEED OF EVEN START SERVICES****2. SCREENING AND PREPARATION OF PARTICIPANTS – INCLUDE THE SCREENING INSTRUMENTS FOR ADULTS & CHILDREN & THE SCHEDULE FOR ADMINISTERING ASSESSMENTS****3. FLEXIBLE SCHEDULING AND SUPPORT SERVICES.**

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY	TOTAL
ADULT EDUCATION HOURS OFFERED								
EARLY CHILDHOOD HOURS OFFERED								
PCIL HOURS OFFERED								
PARENT ED. HOURS OFFERED								
HOME VISITS								

4. HIGH-QUALITY, INTENSIVE INSTRUCTIONAL PROGRAMS – INCLUDE THE CURRICULUM THAT IS USED

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES

VIII - D. EVEN START FAMILY LITERACY PROGRAM ACTIVITIES – INCLUDE HOW YOUR PROGRAM PLANS TO IMPLEMENT THE FIFTEEN REQUIRED PROGRAM ELEMENTS continued

5. STAFF QUALIFICATIONS

<input type="checkbox"/>	All instructional staff of the program hired after enactment of the LIFT Act (December 21, 2000), whose salaries are paid in whole or in part with Even Start funds, meets the Even Start staff qualification requirements. Section 1235(5)
<input type="checkbox"/>	By December 21, 2004 a majority of the individuals providing academic instruction shall have obtained an associate's, bachelor's, or graduate degree in a field related to early childhood education, elementary school or secondary school education, or adult education. Section 1235(5)(A)(i)(I)
<input type="checkbox"/>	By December 21, 2004 if applicable, a majority of the individuals providing academic instruction shall meet the qualifications established by the State for early childhood education, elementary or secondary education, or adult education provided as part of an Even Start program or another family literacy program. Section 1235(5)(A)(i)(II)
<input type="checkbox"/>	By December 21, 2004, the person responsible for administration of family literacy services has received training in the operation of a family literacy program. Section 1235(5)(A)(ii)
<input type="checkbox"/>	By December 21, 2004, paraprofessionals who provide support for academic instruction have a secondary school diploma or its recognized equivalent. Section 1235(5)(A)(iii)

STAFF NAME	DEGREE AND CREDENTIALS	HIRE DATE	GRANT FUNDS FOR SALARY	TITLE	JOB DESCRIPTION	COMPONENT	FAMILY LITERACY TRAINING

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES**VIII - D. EVEN START FAMILY LITERACY PROGRAM ACTIVITIES – INCLUDE HOW YOUR PROGRAM PLANS TO IMPLEMENT THE FIFTEEN REQUIRED PROGRAM ELEMENTS** continued

6. STAFF TRAINING – LIST ADDITIONAL INFORMATION NOT INCLUDED IN ACTIVITY #2 – PROFESSIONAL DEVELOPMENT.

7. HOME-BASED INSTRUCTIONAL SERVICES

8. YEAR-ROUND SERVICES – INCLUDE INFORMATION ON WHAT YOUR SUMMER CALENDAR INCLUDES BY COMPONENT

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES

VIII - D. EVEN START FAMILY LITERACY PROGRAM ACTIVITIES – INCLUDE HOW YOUR PROGRAM PLANS TO IMPLEMENT THE FIFTEEN REQUIRED PROGRAM ELEMENTS *continued*

9. COORDINATION WITH OTHER PROGRAMS

Include a description of historical relationship between LEA and collaborating agencies.

Include a description on your Adult Education partner and the collaboration that exists.

Include a description of collaborative efforts with each agency.

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES

VIII - D. EVEN START FAMILY LITERACY PROGRAM ACTIVITIES – INCLUDE HOW YOUR PROGRAM PLANS TO IMPLEMENT THE FIFTEEN REQUIRED PROGRAM ELEMENTS continued

10. INSTRUCTIONAL PROGRAMS BASED ON SCIENTIFICALLY BASED READING RESEARCH – INCLUDE CURRICULUM THAT IS USED

11. ATTENDANCE AND RETENTION

12. READING READINESS ACTIVITIES BASED ON SCIENTIFICALLY BASED READING RESEARCH

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES

VIII - D. EVEN START FAMILY LITERACY PROGRAM ACTIVITIES – INCLUDE HOW YOUR PROGRAM PLANS TO IMPLEMENT THE FIFTEEN REQUIRED PROGRAM ELEMENTS continued

13. CONTINUITY OF SERVICES

14. PROVIDING SERVICES TO FAMILIES MOST IN NEED

15. LOCAL INDEPENDENT EVALUATION – INCLUDE ANYTHING NOT INCLUDED ON PAGE 8

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES

VIII - E. EVEN START FAMILY LITERACY PROGRAM BUDGET NARRATIVE

PROVIDE DETAILS OF YOUR GRANT FUNDS BUDGET.

SECTION VIII – EVEN START FAMILY LITERACY PROGRAM CONTINUATION PAGES
VIII - F. EVEN START FAMILY LITERACY PROGRAM ACTIVITY BUDGET

GRANT BUDGET ITEMIZATION	GRANT FUNDS REQUESTED	LOCAL MATCH BUDGET ITEMIZATION	LOCAL MATCH
6100: Salaries		6100: Salaries	
6100 Subtotal	\$	6100 Subtotal	\$
6200: Employee Benefits (<i>optional categories</i>) FICA Medicare Retirement (Teacher or Non Teacher) Health, Life, and/or Dental Insurance Other Benefits		6200: Employee Benefits (<i>optional categories</i>) FICA Medicare Retirement (Teacher or Non Teacher) Health, Life, and/or Dental Insurance Other Benefits	
6200 Subtotal	\$	6200 Subtotal	\$
6300: Purchased Services		6300: Purchased Services	
6300 Subtotal	\$	6300 Subtotal	\$
6400: Materials/Supplies		6400: Materials/Supplies	
6400 Subtotal	\$	6400 Subtotal	\$
6100-6400 SUBTOTAL	\$	6100-6400 SUBTOTAL	\$
6500: Capital Outlay		6500: Capital Outlay	
6500 Subtotal	\$	6500 Subtotal	\$
TOTAL (Transfer Subtotal funding areas to SECTION II)	\$	TOTAL	\$



MISSOURI DEPARTMENT OF ELEMENTARY AND SECONDARY EDUCATION
DIVISION OF SCHOOL IMPROVEMENT – FEDERAL DISCRETIONARY GRANTS

STATEMENT OF NONPUBLIC SCHOOL PARTICIPATION

TITLE I: PART B, SUBPART 3: WILLIAM F. GOODLING EVEN START FAMILY LITERACY PROGRAM

NAME OF NONPUBLIC SCHOOL	TELEPHONE NUMBER
NAME OF NONPUBLIC SCHOOL CONTACT PERSON	NAME OF SCHOOL DISTRICT IN WHICH NONPUBLIC SCHOOL IS LOCATED
DIRECTIONS	
To be completed by each registered nonpublic school in the public school district and submitted with the district's application.	
Mail the completed form to: Federal Discretionary Grants, Missouri Department of Elementary and Secondary Education, PO Box 480, Jefferson City, MO 65102-0480	
Questions, contact Federal Discretionary Grants: Ph: (573) 526-3232; Fax: (573) 526-6698; or e-mail to: webreplyimprfdg@dese.mo.gov	
PLEASE CHECK THE MOST APPROPRIATE STATEMENT:	
<input type="checkbox"/> 1. Administrator and/or teachers in my school have been involved in the planning of these projects. I plan for my teachers and/or students to participate in these programs.	
<input type="checkbox"/> 2. I was invited to participate in planning but chose not to do so. My school will not participate in these programs.	
<input type="checkbox"/> 3. Administrators and/or teachers in my school have been involved in the planning of the projects. I do not plan for my teachers to participate in these programs because of philosophical, religious, or other reasons.	
<input type="checkbox"/> 4. Administrators and/or teachers in my school have been involved in the planning of these projects, but the options for nonpublic participation does not seem equitable. Until changes are made for equitable options, I do not plan for my teachers to participate.	
<input type="checkbox"/> 5. Administrators and/or teachers in my school have not been properly involved in the planning of these projects. I need more information before I can decide whether or not my school should participate.	
ASSURANCES: Title IX of No Child Left Behind Act includes the following consultation requirements concerning the participation of nonpublic schools in Title I: Part B, Subpart 3: William F. Goodling Even Start Family Literacy Program.	
1. In general - To ensure timely and meaningful consultation, a local educational agency, educational service agency or consortium of such agencies shall consult with appropriate private school officials in the geographic attendance area of the Even Start site. This consultation must occur during the design and development of the program, under this Act and before the grant application is submitted to DESE, on issues such as: (A) how the children's needs will be identified; (B) what services will be offered; (C) how and where the services will be provided; and (D) how the services will be assessed.	
2. Timing - Such consultation shall occur before the agency or consortium makes any decision that affects the opportunities of eligible private school children, teachers, and other educational personnel to participate in programs under this Act.	
3. Discussion required - Such consultation shall include a discussion of service delivery mechanisms that the agency or consortium could use to provide equitable services to eligible private school children, teachers, administrators, and other staff.	
COMMENTS:	
ORIGINAL SIGNATURE OF NONPUBLIC OFFICIAL	DATE

MO 500-2406

The Department of Elementary and Secondary Education does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. Inquiries related to Department employment practices may be directed to the Jefferson State Office Building, Human Resources Director, 2nd Floor, 205 Jefferson Street, Jefferson City, Missouri 65102-0480; telephone number 573-751-9619. Inquiries related to Department programs may be directed to the Jefferson State Office Building, Title IX Coordinator, 5th floor, 205 Jefferson Street, Jefferson City, Missouri 65102-0480; telephone number 573-751-4212.